

**I. Call to order**

A Regular meeting of The Dos Palos Cemetery District board was held at 1800 Elgin Avenue in Dos Palos on Thursday February 13<sup>th</sup>, 2020. Meeting was called to order by at 4:14 P.M. Pledge of Allegiance

**II. Attendees**

Attendees included Board members Andrea Goncalves, Kelly Vincent, John Pacini, Sandra Powers and Charles Lowe. Also, Present Cemetery Manager Matt Thomas.

**III. Public Discussion/Guest Present**

A. No Public Discussion.

**IV. Approval of Minutes**

A. Minutes were presented for meetings on January 31<sup>st</sup>, January 22<sup>nd</sup>, January 16<sup>th</sup>, and January 9<sup>th</sup>. Kelly made a motion to approve the minutes as read Charles seconded the motion a vote was taken, and motion passed unanimously.

**V. Open Issues**  
A. Financial

1. Warrants presented in the total amount of \$9,046.95. AmeriPride for \$404.53, Animal Dam. Management for \$165, Baker Supply for \$128.98, Blue Shield of CA for \$1,188.99, City of Dos Palos for \$114, Fastenal for \$33.36, Frontier for \$187.88, Hoffman Security for \$47, PGE for \$179.33, Staples for \$129.30, Verizon for \$100.16, West Guard for \$991.58, John Ayala for \$181, Garcia signs for \$35.77, Lima Customs for \$1,010.07 and stocking & Cozzi for \$4,150. Charles made a motion to approve all the warrants as presented. John Pacini seconded the motion a vote was taken, and motion passed unanimously.

2. Deposits Presented \$4,950 into Regular Account 96923, \$717.13 into Interest Account 94200, \$500 into Expansion Fund 96923, \$400 into Endowment Care 98110. Total Deposit this month of \$6,567.13

**VI. Staff report.**

A. Matt

- a. Matt presented a request for a New lawn mower with a Loan in the amount of \$26,004.82 @3.61 interest with a down payment and 3 annual payment in the amount of \$8,977.43 each. Charles made a motion to approve the purchase of the new lawn mower as presented by Matt Thomas John seconded the motion a vote was taken, the motion passed unanimously.
- b. Presented a plan to apply for the Air Pollution New Vehicle project. Charles made a motion for Matt to be authorized to apply for the New Vehicle Project on behalf to the Dos Palos Cemetery District. John Seconded the motion a vote was taken, and the motion passed unanimously.

## VII. Trustee's Discussion

- A. Trustee Goncalves.
- B. Trustee Vincent.
- C. Trustee Powers

- a. Sandra presented the current budget and the accounts showing negative and advised fellow board members that we should move budget items as to correct the issue. Kelly made a motion to decrease account 10110 by \$21,000, 21200 by \$1,378 and account 10300 by \$1,000 and decrease account 10111 by \$1,000, 10150 by \$20,000, 21700 by \$1,000 and account 83700 by \$1,378. Charles seconded the motion a vote was taken, and motion passed unanimously.

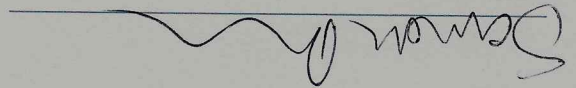
- D. Trustee Pacini.

- E. Trustee Lowe.

## VIII. Adjournment

The next meeting will be held at the Dos Palos Cemetery office Thursday March 12<sup>th</sup> 2020 at 4:00 P.M. Charles made a motion to adjourn the meeting at 6:06 P.M. Sandra Powers seconded the motion. A vote was taken, and the motion carried.

Secretary



Date of approval

3/12/20