

# Dos Palos Cemetery District Board Regular Meeting Minutes

## I. Call to order

A meeting of The Dos Palos Cemetery District board was held via on November 10, 2022. The meeting was called to order by at 6:00 P.M.

Pledge of Allegiance

## II. Attendees

Attendees included Board members Andrea Goncalves, Sandra Powers, Kelly Vincent, John Pacini, Charles Lowe, and Cemetery Manager Veronica Gamino.

## III. Public Discussion/Guest Present

A. None.

## IV. Approval of Minutes

A. Sandra presented the minutes from October 13<sup>th</sup>, 2022. Kelly made a motion to approve the minutes as corrected. Charles seconded the motion a vote was taken, and the motion passed unanimously.

## V. Open Issues

A. Financial

- a. Warrants presented in the total amount of \$9,295.50 Animal Dam. Management for \$165, Aramark \$497.93, ASCO for 784.20, Baker Supply \$362.16, Blue Shield of CA for \$1,965.99, City of Dos Palos for \$79, Frontier for \$105, Hoffman Security for \$104, Home Depot for \$172.27, JG Hardware \$169.14, John Ayala for \$2,528.00, Mid Valley Disposal for \$156, PG&E for \$195.58, Sparkletts \$110.39, Streamline for \$75, Thomason Tractor for \$1,043.43, Unwired Broadband for \$110.96 and, Wells Fargo for \$71.81, Westguard \$869.64. Kelly made a motion to approve the warrants presented. Charles seconded the motion; a vote was taken, and motion passed unanimously.
- B. Deposits Presented \$14,821.03. \$12,695 Regular, \$626.03 Interest, \$500 Expansion, \$1,000 Endowment, and \$0 Donation.
  - i. Kelly made a motion to use interest from Morgan Stanly Endowment account towards repairs and maintenance only. John Seconded the motion a vote was taken, and motion passed unanimously.
- C. Monthly Services there were 4 services. 2 Burials, 0 Cremations, and 2 Niche service.
- D. Deeds
  1. 6 Deeds were signed by Andrea Goncalves and Sandra Powers.

VI. New Business

- A. Charles made a motion to change our meeting Second Wednesday of the month at 5pm. John seconded the motion a vote was taken, and motion passed unanimously.
- B. Safety meeting was scheduled for Friday December 2nd
- C. John made a motion to give all employees a .50 raise as of January 1<sup>st</sup>, 2023, Charles seconded that motion. A vote was taken, and the motion passed unanimously.
- D. Kelly made a motion to give all employees a \$250 bonus on the payroll check for December 9<sup>th</sup>. John seconded the motion a vote was taken, and motion carried unanimously.

Staff report.


- A. Veronica
  - a. The backhoe has been repaired.
  - b. A new process of checking machinery daily prior to using them.

E. Trustee's Discussion

- A. Trustee Goncalves.
- B. Trustee Vincent.
- C. Trustee Powers
- D. Trustee Pacini.
- E. Trustee Lowe.

F. Adjournment

The next meeting will be held at the Dos Palos Cemetery office on December 8th, 2022, 6:00 P.M. Kelly made a motion to adjourn the meeting at 7:26 P.M Sandra seconded the motion, a vote was taken, and the motion carried.

  
Secretary

  
Date of approval