



Dos Palos Cemetery District Board Regular Meeting Minutes

I. Call to order

A meeting of The Dos Palos Cemetery District board was held via on March 8, 2023. The meeting was called to order by at 5:03 P.M.

Pledge of Allegiance

II. Attendees

Attendees included Board members Andrea Goncalves, Sandra Powers, John Pacini, Charles Lowe, and Cemetery Manager Veronica Gamino.

III. Public Discussion/Guest Present

A. None.

IV. Approval of Minutes

A. Sandra presented the minutes from January 11th, 2023 and minutes from February 8th meeting were provided by Veronica. Charles made a motion to approve the minutes as corrected. John seconded the motion a vote was taken, and the motion passed unanimously.

V. Open Issues

A. Financial

- a. Warrants presented in the total amount of \$9,323.45 Animal Dam. Management for \$165, ASCO for 161, Baker Supply \$455.29, Blue Shield of CA for \$1,489.50, Christy Vault for \$2,557.50, City of Dos Palos for \$79, Frontier for \$116.95, Garton Tractor \$1,348.55, Gateway Memorial \$65, Hoffman Security for \$104, JG Hardware \$33.38, Mid Valley Disposal for \$156, Lima Creations for \$117.71, PG&E for \$145.84, Sparkletts \$59.95, Streamline for \$75, Trans-Rock for \$808.21, Unifirst for \$298.23, Unwired Broadband for \$110.96 and, Wells Fargo for \$106.81, Westguard \$869.57. Charles made a motion to approve the warrants presented. John seconded the motion; a vote was taken, and the motion passed unanimously.
- B. Deposits Presented \$5,620.79. \$4,225 Regular, \$1,245.79 Interest, \$50 Expansion, \$100 Endowment, and \$0 Donation.
 - i. John made a motion to use interest from Morgan Stanly Endowment account towards repairs and maintenance only. Charles Seconded the motion a vote was taken, and motion passed unanimously.
- C. Monthly Services there were 7 services. 1 Burials, 4 Cremations, and 2 Niche service.

D. Deeds

1. 7 Deeds were signed by Andrea Goncalves and Sandra Powers.

VI. Old Business

- A. John made a motion to approve continuing the contract with Baker supply to service our equipment monthly with a \$50 a monthly increase, Charles seconded the motion a vote was taken, and motion passed unanimously.

VII. New Business

- A. Charles made a motion to allow Blas to use one day of Bereavement pay. John seconded the motion a vote was taken, and motion passed unanimously.
- B. The board discussed and decided to make cemetery policy that the manager be present at all services and to not lower a casket, have equipment running or start and closing procedures unless one hour has passed, or all attendees have left the premises and a confirmation from the funeral director that the family is ready to the manager.
- C. Andrea made a motion to refund Lucila Martinez Full set up fee of \$300 Sandra seconded the motion a vote was taken, and motion passed unanimously.

Staff report.

- A. Veronica
 - a. .

D. Trustee's Discussion

- A. Trustee Goncalves.
- B. Trustee Vincent.
- C. Trustee Powers
- D. Trustee Pacini.
- E. Trustee Lowe.

E. Adjournment

The next meeting will be held at the Dos Palos Cemetery office on April 12th, 2023, 5:00 P.M. Sandra made a motion to adjourn the meeting at 6:31 P.M John seconded the motion, a vote was taken, and the motion carried.



Secretary

4/12/23
Date of approval