

Dos Palos Cemetery District Board Regular Meeting Minutes

I. Call to order

A Regular meeting of The Dos Palos Cemetery District board was held at 1800 Elgin Avenue in Dos Palos on March 11th, 2021. Meeting was called to order by at 6:11 P.M.

Pledge of Allegiance

II. Attendees

Attendees included Board members Sandra Powers, Andrea Goncalves, John Pacini, and Kelly Vincent, Charles Lowe and Cemetery Manager Veronica Gamino.

III. Public Discussion/Guest Present

A. No Public Discussion.

IV. Approval of Minutes

A. Sandra presented the minutes from February 11th, 2021 Meeting. Charles made a motion to approve the minutes as corrected John seconded the motion a vote was taken, and the motion passed unanimously.

V. Open Issues

A. Deeds

1. 16 Deeds were signed by President Andrea Goncalves & Secretary Sandra Powers.

B. Financial

a. Warrants presented in the total amount of \$8,307.78. AmeriPride for \$294.49, Animal Dam. Management for \$165, Baker Supply for \$90.51, Blue Shield of CA for \$2,238.47, Bob's Tire for \$55.30, Christy Vault Comp for \$1,116, City of Dos Palos for \$114, Dos Palos Well Drilling for \$102, Frontier for \$107.29, Gateway Memorial for \$230, Hoffman Security for \$104, Home Depot for \$787.68, PG&E for \$311.55, Sparkletts for \$175.84, Staples for 863.04, Streamline for \$150, Unwired Broadband for \$110.96, Wells Fargo for \$227.31, and West Guard for \$1,064.34. Charles made a motion to approve the warrants presented Kelly seconded the motion a vote was taken, and motion passed unanimously.

C. Deposits Presented \$26,207.75. \$22,600 Regular, \$407.75 Interest, \$600 Expansion, \$2,600 Endowment.

D. Monthly Services there were 12 services. 7 Burials, 3 Cremations and 2 Niche Services.

VI. New Business

- a) Kelly made a motion that we change the new hire employee initial vacation time be credited after 3 months and not 6 months. Add Employees hired in January or February will be credited with 5 days, March or April 4 days, May or June 3 days, July or August 2 days and September or October 1 day. Charles seconded the motion a vote was taken, and the motion passed.
- A. Kelly Made a motion to pay Veronica 8-hour bereavement pay for the day she was absent due to a family member services.
- B. Sandra made a motion to purchase 250 lot markers for \$862.50, Charles seconded the motion a vote was taken, and motion passed unanimously.
- C. Charles made a motion that we grant any full-time employees who serve 2 years a plot or niche 5 years a second plot or niche, John seconded the motion a vote was taken, and the motion passed unanimously with the condition that we confirm with Public cemetery rules.
- D. Thomas Tweedy was hired as a groundskeeper at minimum wage

VII. Staff report.

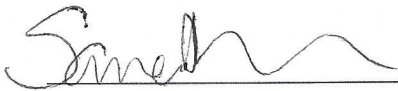
- A. Veronica

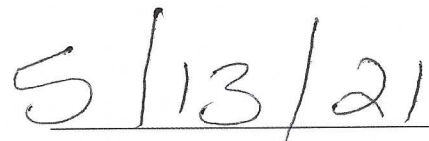
VIII. Trustee's Discussion

- A. Trustee Goncalves.
- B. Trustee Vincent.
- C. Trustee Powers
- D. Trustee Pacini.
- E. Trustee Lowe.

IX. Adjournment

The next meeting will be held at the Dos Palos Cemetery office on April 8, 2021 6:00 P.M. Andrea Goncalves made a motion to adjourn the meeting at 7:50 P.M Sandra seconded the motion, a vote was taken, and the motion carried.


Secretary


Date of approval