

# Dos Palos Cemetery District

## Board Meeting Minutes- Special Meeting

### Call to order

A special meeting of **The Dos Palos Cemetery District Board** was held on Thursday **August 12, 2021**. Meeting was called to order by President **Andrea Goncalves** at 5:32 p.m.

### Attendees

Attendees included **Board Members Andrea Goncalves, John Pacini , Kelly Vincent and Charles Lowe**.

**Members not in attendance Sandra Powers**.

### Sick Leave

**Ramiro- was out sick starting 07-30-2021 and plans to return 08-16-2021.**

**Andrea made a motion to pay Ramiro one week pay, have Blas work full time until they get caught up with the grounds and John seconded the motion. A vote was taken and the motion carried.**

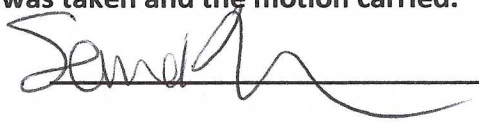
### Approval of Full-Time Status

**Veronica- wants to work full-time starting in December, she will have to go on the insurance due to working over 29 hours per week. She has also requested \$16.50/Hour effective immediately.**

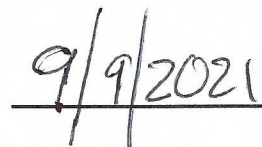
**Kelly made a motion to accept Veronica as full-time employee in December, add her to insurance and to increase her pay to \$16.50 effective immediately and Charles seconded. A vote was taken and the motion carried.**

### Adjournment

**Andrea made a motion to adjourn the meeting at 5:55 p.m. and Charles seconded. A vote was taken and the motion carried.**



Secretary



Date of Approval

# Dos Palos Cemetery District

## Board Meeting Minutes

### Call to order

A regular meeting of **The Dos Palos Cemetery District Board** was held on Thursday **August 12, 2021**. Meeting was called to order by President **Andrea Goncalves** at 6:03 p.m.

### Attendees

Attendees included **Board Members Andrea Goncalves, John Pacini , Kelly Vincent and Charles Lowe.**

**Members not in attendance Sandra Powers.**

**Cemetery personnel Veronica Gamino in attendance.**

**Guest- David Farnsworth, CPA**

David Farnsworth, CPA presented the Board the Annual Audit for the county. We received an unmodified opinion, no indications or allegations of fraud, no difficulties with management, no abuse or wasteful spending and no audit findings.

He suggested that the Morgan Stanley interest from the endowment fund is to be used for Repairs and Maintenance only and should be voted on in each meeting. The interest should be coded as a Transfer In and placed in a sub account of the General Fund.

**Approval of Minutes-not available**

**Public Discussion**

**Approval of Warrants**

August Warrants- ADM \$165.00, Aramark \$408.95, ASCO Pacific \$720.05, Baker Supply \$66.81, Blue Shield of CA \$1,190.07, City of Dos Palos \$114.12, David Farnsworth CPA \$3,319.00, Frontier \$82.93, Gateway Memorial \$374.00, Hoffman Security \$104.00, Home Depot \$185.33, JG Hardware Store \$37.03, Nicoletti \$1,110.81, Nutrien Ag Solution \$223.30, PG&E \$635.83, Sparkletts \$46.89, Staples \$136.97, Streamline \$75.00, Unwired \$110.96, Vause \$167.06, Well's Fargo \$100.89, Westguard \$914.00 for a total of \$10,289.00

Charles made a motion to approve the warrants as stated and John seconded. A vote was taken and the motion carried.

### Deposit

\$18,042.95

### Update for Repairs

The vacuum needs repair. The cost for repair is \$886.17.

Charles made a motion to check the price for a new vacuum, if it is over \$2,000, repair old one for \$886.17 Kelly seconded. A vote was taken and the motion carried.

### Headstone addition/repair

John made the motion to charge the regular setting fee for any addition or repair to existing headstone and Charles seconded. A vote was taken and the motion carried.

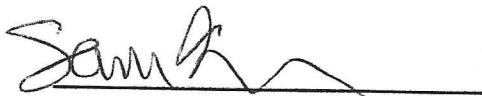
### New Business

Barbara Wilhelms has 3 plots purchased in 1976 by her father Douglas Black for \$75.00 each and she would like to sell them.

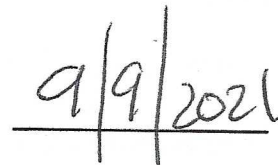
Andrea made a motion for the DPCD to buy back the plots at the purchase price of \$75.00 each provided Barbara Wilhelms gives us a notarized letter stating that she is the only living relative and Kelly seconded. A vote was taken and the motion carried.

### Adjournment

The next regular meeting will be held on Thursday, September 9, 2021 at the Dos Palos Cemetery office at 6:00 p.m. Andrea made a motion to adjourn the meeting at 7:43 p.m. and Charles seconded. A vote was taken and the motion carried.



Secretary



Date of Approval